

**ANNUAL DRUG-FREE WORKPLACE AFFIDAVIT (Section 2-8.1.2 of the Code)**

That in compliance with Section 2-8.1.2 of the Code, the contracting entity certifies:

- (A) That as of the commencement date of this agreement with Miami-Dade County it shall provide a drug-free workplace for its employees in accordance with the provisions of Section 2-8.1.2 of the Code.
1. Will provide a written statement to each employee notifying the employee that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, as defined in Section 893.02(4), Florida Statutes, as same may be amended from time to time, in the contracting entity's workplace(s) is prohibited and specifying the action the contracting entity will take against employees for violation of such prohibition. Such written statement shall also inform the employee of:
    - (i) The dangers of drug abuse in the workplace;
    - (ii) The contracting entity's policy of maintaining a drug-free environment at all of its workplaces, including but not limited to all locations where employees perform any task relating to any portion of the above contract;
    - (iii) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (iv) The penalties that may be imposed upon employees for drug abuse violations.
  2. Will require each employee to sign a copy of the written statement referred to in paragraph 1 above to acknowledge receipt of the written statement and advice as to specifics of such policy. The contracting entity covenants to retain the statements signed by its employees. The contracting entity covenants to post in a prominent place at all of its workplaces a written statement of its policy containing the foregoing elements (1) (i) through (iv);
  3. Will notify each employee in the statement required by paragraph 1 above that as a condition of employment that the employee will:
    - (i) Abide by the terms of the statement, and
    - (ii) Notify the contracting entity of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
  4. Will notify the County within ten (10) days after receiving notice under paragraph 3 above from an employee or otherwise receiving actual notice of conviction;
  5. Will impose appropriate personnel action against such employee referred in paragraph 4 above up to and including termination, or require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State or local health, law enforcement, or other appropriate agency;
  6. Will make a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1 through 5 of this Affidavit.

(B) That the contracting entity will certify annually on or before the anniversary date of the lease, concession permit, license, construction contract, professional services agreement, permit, management or other agreement that it is in compliance with the provisions of Section 2-8.1.2 of the Code.

\_\_\_\_\_ **Full name of entity**

**By:** \_\_\_\_\_  
**Signature of Representative**                                  **Title**                                  **Date**

\_\_\_\_\_ **Print Name of Representative**

**STATE OF:** \_\_\_\_\_

**COUNTY OF:** \_\_\_\_\_

**SUBSCRIBED AND SWORN TO (or affirmed) before me this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20** \_\_\_\_\_

by \_\_\_\_\_, of \_\_\_\_\_, who is personally known  
(Authorized Representative)                                  (Name of contracting entity)

to me or has produced \_\_\_\_\_ as identification and who did/did not  
(Type of Identification)

take an oath.

\_\_\_\_\_  
(Signature of Notary)

\_\_\_\_\_  
(Notary Commission Number)

\_\_\_\_\_  
(Print of Name)

\_\_\_\_\_  
(Expiration Date)

**Notary Public – State of** \_\_\_\_\_  
(State)

**Notary Stamp or Seal:**